Family Support Services Welcome Page

System Admin Name	Quick Search Cyber ID	•	NI Child	ren's System	of Ca	0	Logout
Name Phone 1-609-555-1234 x 567	First Nar		N) Child	ens system	UI Cal	e	
FAQ's Cyber Updates Help Service Desk Form	Last Name UERSION=1.44.8.0-05 Welcome to CYBER						Refresh Total
Training Information	Authorizati	 Authorization Current() 					
Youth / Child Search	Auth#	Youth Name	Provider	CYBER ID	Units U	nits Remainin	Last 30 Days() Expiring()
My Active Youth							Auth History()
FSS Link							Claims * FSS Link View
Provider Details							Reauthorization
System Functions							> FSS Site Transfer
Historical Access							
Reporting							
User Name							
User Role FSSMGR							
User Group FSS			•			•	

*Note: The Claims accordion is used for processing non-Medicaid claims in CYBER. The majority of claims for Family Support Services are processed through Medicaid.

FAQ's Cyber Updates Help Service Desk Form Training Information	FAQ's CYBER Updates Help Service Desk Form Training Information	Opens a new window to the CYBER Frequently Asked Questions on the PerformCare (PC) website Opens a new window to the New CYBER Releases page of the PC website for Release Notes Displays the Help window with Service Desk phone and email information Opens the CSA Service Desk Request Form to report a CYBER problem or make a request or inquiry Opens the Training page on the PerformCare website
Youth / Child Search	Youth / Child Search	Brings the user to the Youth search screen
My Active Youth	My Active Youth	Displays a list of the youth the user is assigned to via the Provider tab on the youth's Face Sheet
FSS Link	FSS Link	Opens the FSS Link Specific Functions screens - FSS program Provider Queue, FSS Link, Census and FSS Assignment History
Provider Details	Provider Details	Opens the Provider Details and lists Medicaid and Non-Medicaid Providers
System Functions	System Functions	Opens the Manage Access area - Non-Security Administrators can change their own password. Security Administrators can manage other users' IDs, edit security settings, deactivate users, etc.
Historical Access	Historical Access	Opens a historical list of youth no longer open to the agency; allows a user to access a record in read/print only view
Reporting	Reporting	View Reporting options, available for use by Level 3 security (based upon security settings)

 Authorization 	
Current()	Lists authorizations where the current date falls on or between the authorization Start and End Dates
Last 30 Days()	Lists authorizations that have expired within the last 30 calendar days
Expiring()	Lists authorizations that will expire within the next 30 calendar days
Auth History()	Lists authorizations that have expired between the last 31 calendar days and 365 calendar days
 Claims * 	
Claims()	Displays all non-Medicaid claims for the user's agency
In Progress()	Displays all claims that are in draft form; they have been saved by the agency and not submitted to PerformCare
Submitted()	Displays all claims that have been submitted to PerformCare and not yet approved/paid/returned/denied/placed in review
Approved()	Displays all claims that have been approved for payment
<u>Sent()</u>	Displays all claims PerformCare has sent to be paid; they have not yet been paid per our recordsp
Paid()	Displays all claims that have been paid to the agency for the last 365 days
Returned()	Displays all claims that have been returned to the agency by PerformCare
Denied()	Displays all claims that have been denied for the agency in the last 365 days
Review()	Displays all claims that are currently in a Review status with PerformCare
CSOC Review()	Displays all claims that are currently in Review status with CSOC
 FSS Link View 	Displays a list of the FCC applications that are new to the FCC Link in the last 7 cales down
New to FSS Link()	Displays a list of the FSS applications that are new to the FSS Link in the last 7 calendar days Displays a list of the FSS applications that are new to the program's Queue in the last 7 calendar days
New to Provider Queue()	Displays FSS applications with a status of "Review" in the Provider Queue; applications will stay in this status for 3 calendar days
In Review()	before going back to Assigned
Scheduled()	Displays applications that have a status of "Scheduled"; should only be used when an admission date is scheduled in the near
	future; applications in Scheduled status will be automatically switched back to an Assign status after 7 days for all types except
	SHR. SHR will switch back in 21 days.
Recently Admitted()	Displays youth admitted into the program in the last 3 calendar days
 Reauthorization 	
Submitted()	Displays the forms that have been submitted and have not yet been reviewed
Awaiting Approval()	Displays the forms that have been submitted through the agency's hierarchy for internal review prior to submittal to PerformCare**
Approved()	Displays the reauthorizations that have been approved by PerformCare in the last 7 calendar days
Rejected()	Displays the forms that have been returned to the user by PerformCare for additional information
Aging Report()	Displays a list of all of the program's authorizations that are within the Reauthorization period (last 30 days of the current
✓ FSS Site Transfer	authorization) that have not had a Reauthorization form submitted ***
Approved()	Displays FSS Site Transfer forms which have been approved for the user

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** This area will include the Reauthorization requests that have not been submitted and are now overdue (past the end date of the last authorization). *** Users with an MGR designation must go to Plan Approval to review these forms or they will not be submitted to PerformCare.